



PERSONAL DETAILS:

Name : Bassam Ahmed Al-Bassam
Date Of Birth : 10 / 3 / 1984
Address : Riyadh
Social Status : Married
Mobile Number : 0504284992
E-mail : bassam.39402@gmail.com
Interst : Sports, Traveling and Reading

EDUCATION:

- 2011 *University of New England*
(Australia)
Master degree of Accounting and Finance
College of Commerce
GPA : 5.25 out of 7
- 2007 *Qassim University*
(Saudi Arabia)
Bachelor degree of Management Information System
College of Business and Economic
GPA : 3.62 out of 5

WORK EXPERIENCE:

- *2018 – Present*
Saudi Arabian Mining Company (MAADEN), HQ, Riyadh
Senior Documentation Specialist (Logistic and Documentation
Dept. - Supply Chain Management)

- **2017 – 2018**
Saudi Basic Industries Corporation (SABIC), HQ, Riyadh
Senior Representative (Logistic and Customer Service Dept. –
Supply Chain Management)
- **2012 – 2017**
Saudi Basic Industries Corporation (SABIC), HQ, Riyadh
Senior Letter of Credit Analyst (Documentation Dept. – Supply
Chain Management)

TRAINING COURSES:

- **01.12.2012 – 05.12.2012**
Basic Communication Skills, Dammam
- **14.04.2013 – 17.04.2013**
Boosting Supply Chain Planning and Execution Effectiveness,
SABIC Academy, Riyadh
- **27.04.2013 – 01.05.2013**
Basic of Documentary Credits, SABIC Academy, Riyadh
- **15.12.2013 – 19.12.2013**
Goal setting, Planning and Decision Making, Alkhobar
- **21.09.2014 – 25.09.2014**
Influencing and Persuasion Skills, Dammam
- **23.11.2014 – 27.11.2014**
L/C and Export and Import Documentation, SABIC Academy,
Riyadh
- **03.06.2014 – 09.12.2014**
Diploma of Supply Chain Execution Professional, SABIC
Academy, Riyadh
- **21.12.2014 – 25.12.2014**
Fundamental of report writing, AlKhobar
- **09.08.2015 – 13.08.2015**

Analysis & Diagnosis Skills of Problems & Decision Making,
AlKhobar

- **15.03.2016**
General Guidance to Letter of Credit, Bank Saudi Fransi
- **13.11.2016 – 17.11.2016**
Logistics and Supply Chain Management, AlKhobar
- **03.04.2018 – 05.04.2018**
Customer Service Essentials Certification, SABIC Academy,
Riyadh

PROFESSIONAL CERTIFICATE:

- 03.06.2020
CILT – The Chartered Institute of Logistic and Transportation

COMPETENCES & SKILLS:

Language:

- Very good command of spoken and written English

Computer proficiency:

- Operating Systems
- SAP and Oracle
- Software: Edited reports and long documents using Microsoft Office

CAREER OBJECTIVES:

To excel professionalism in career by being dynamic, energetic and assertive employee with an organization that provides wide spectrum, challenging and career advancement.