

سلطان كابوس

I love to work with passion and enthusiasm in my field of work, this allows me to learn and acquire more skills, and I love to help and help my colleagues at work, and I have the ability to withstand work pressure.



EDUCATION

2006/06 - 2009/07 **Diploma in Office Management**
Jeddah Technical College, Jeddah



EXPERIENCE

2011/01 - 2012/01 **Reception**
Fayhaa Taiba Company for the management and operation of hotels and residential units, Madina

2012/02 - 2013/08 **Safety inspector**
Sandan International Company Ltd., Yanbu

2015/04 - 2015/12 **Data entry**
Samsung company, Yanbu

2016/01 **Technical worker**
Bin Zaqer Insulating Materials Factory, Jubail



SKILLS

Microsoft word ★★★★★

Organizing files ★★★★★

Teamwork ★★★★★

the responsibility ★★★★★



CYCLES

- 1- Obtaining the ICDL certificate in 2009
- 2- Certificate in English Language Level Three in 2009
- 3- A remote training course in the field of cybersecurity from the Manshat platform on 22/04/2020
- 4- A remote training course in financial intelligence from the Sadeem electronic platform on 22/04/2020
- 5- A remote training course in data science from the Telecommunications Regulatory Authority Academy on 05/05/2020
- 6- A remote training course in financial accounting principles - the general accounting framework from the Doroob platform on 05/05/2020
- 7- A remote training course in the field of English for the workplace from the 2020/05/18 future learn



شخصي

الاسم
سلطان كابوس

عنوان
الخالدية ، حي مهزور ، شارع
الناصحي
المدينة المنورة

رقم الهاتف
0545151381

البريد الإلكتروني
soso1407qk@hotmail.com

تاريخ الميلاد
12-11-1986

مكان الميلاد
المدينة المنورة

الجنس
ذكر

الجنسية
سعودي

الحالة المدنية
متزوج

رخصة القيادة
خصوصي

INTERESTS

- Football
- Swimming
- reading
- Basketball

LANGUAGE

Arabic ★★★★★

English ★★



OTHER NUMBER



National Guard

Abdulrahman kabus

0541733689