

Basher Alhammadi

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PROFILE

Accountant To do my utmost to reach the best positions and highest levels by running my skills and energy in my work and to reach my goal and position that I aspire to reach.

EDUCATION

Management Technology Accounting , College

EXPERIENCE

Data entry, super market 2019

Inventory of materials - items
Value added tax
Commercial invoices

Cashier and customer service , Tamimi markets as from Apr 2017 to Aug 2018

SKILLS & LANGUAGE

- Microsoft Office. (Excellent)
- English Language. (Very good)
- computer. (Excellent)
- Ability to work under pressure. (Excellent)
- Teamwork (Very good)
- Administrative .(Excellent)
- Data Entry (Very good)
- Calendar Management (Excellent)

COURSES

- Co-operative training at Qatif Central Hospital Dec 2014 to 26 Mar 2015 from 27.
- Principles of Financial Accounting - Accounting Framework.
- Communication Skills at Work.
- International English Language Testing System (IELTS) Overview.
- Executive Assistant series - Enhance your Skills
- Introduction to Human Resources Functions