

EDUCATION:

College of Technology
Diploma of Electronics

Riyadh, Saudi Arabia

SUMMARY OF SKILLS:

- Excellent written and oral communication skills
- Proficient in Microsoft Office, Word, Excel, PowerPoint
- Time management and organizational skills
- Ability to handle the work pressure
- Proficiency of handling with clients and customers.

WORK EXPERIENCE:

SMH Industrial Services Co

2019 - Current

Technical Biomedical

- Supporting patient diagnosis and treatment by installing, testing, calibrating and repairing biomedical equipment, training users, maintaining safe operations.
- Approves new equipment by conducting tests, ensuring adherence to codes and making modifications.
- Installs new equipment by completing preventive maintaining schedules, conducting tests and troubleshooting and repairing

AlMajal Company

2016 - 2018

Technical Biomedical

- Direct biomedical equipment operation by providing equipment operation demonstrations
- Improves equipment performance by studying machine patient interaction.
- Preparing biomedical reports by collecting, analyzing and summarizing information and trends

Zaqr Company

2012 - 2015

Warehouse Coordinator

- Picking up product by monitoring production, loading and moving product
- Verifying product inventory reports by comparing logs and reports and adjusting entries
- Documenting action by completing forms, reports, logs, records, maintained database.

Zain Company

2008 – 2011

Customer Sale Experience

- Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service
- Operating cash registers, managing financial transactions and balancing drawers
- Achieving established goals
- Crossing selling products to increase purchase amounts

Samsung Co.

2004-2007

Customer Service Representative

- Maintaining a positive, empathetic and professional attitude toward customers at all times.
- Responding promptly to customer inquiries
- Acknowledging and resolving customer complaints
- Keeping records of customer interactions, transactions, comments and complaints
- Providing feedback on the efficiency of the customer service process.