

AFNAN MOUSA ALZhrani

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Skill Highlights

- Contract management
- Sales and marketing
- Microsoft Office.
- Effective Communication with customer.
- Focus and driven by achievements.
- Self-motivated and inspired for learning.
- The ability to work with multi-culture environment.
- Customer Service.
- Teamwork.
- Persuasion.
- Contracts Audit.
- Finance.

Languages

Arabic.

English.

Seeking a position in (purchase / Contract Management / Marketing / Sales) I have learned a lot in my career journeys and looking for the next step where I can continue to grow, for more/bigger challenges to my full-time work responsibilities I am motivated spirit for learning a new skills.

Experience

2019- June 2021

Finance Specialist (Dar Altamleek Company)

Main Tasks:

- **Estimating** the value of property, marketing and promoting real estate financing.
- **Negotiate** with potential buyers.
- **Finance** Contracts Audit.
- **Sales** representative.
- Abreast of trends in the real estate market.
- Providing **solutions** to clients.
- Explain the company's objectives, advantages, conditions, controls and policies.
- **Managing** Long term Contracts.

2018 – 2019

Internal Sales Representative (Zahid Group Company)

- Quotations Management.
- Provide service to clients.
- complaints handling.
- Products presentation.
- Daily sales & feedback report.

2015

Trained as Marketing & HR (Asr Al-Areeba Company)

- Interview applicants about their experience, education and skills.
- Explaining job duties to the new employers.
- Coordinate communication with candidates and schedule interviews.
- Create brochures.
- Connecting with customers.

Education:

Institute of Public Administration ,Diploma in Sales and Marketing Management

Excellent, GPA is (4.8) out of (5).
