

ABDULHKEEM ALSAHLI



Qassim, Buraydah



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SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

EDUCATION



Technical College - Qassim, Buraydah
Diploma in Office Management
GPA: 3.51 out of 5
2018

TRAINING

COOP Training at Technical and Vocational Training Corporation (2018)

LANGUAGES

Arabic: Native language

Arabic:	C2	English:	A2
			
Master or proficient		Elementary	

SKILLS

- MS Office
- Responsible
- Flexible & Adaptable
- Organization and Time management
- Collaboration
- Training & Development
- Customer service