

ABDULAZIZ ALMAWASH

ACCOUNTANT

Experience

ACCOUNTANT

12 Cups LTD

| 01/2021 - Present

- Managing and recording expenses in the system.
- Managing daily reconciliation.
- Closing daily sales of branches with daily reports.
- Participating in monthly inventory of 5 branches & 2 warehouse.
- Monthly review of suppliers purchasing and invoices.
- Helping my manager with Financial statements.
- Communicating with banks for company loans, opening accounts and statements.
- Working on Xero accounting software.
- Managing company deposits in the bank and cashing checks.
- Acting as Head Cashier & Reporting to Finance Manager.
- Acting as Office Admin.

CUSTOMER SERVICE REPRESENTATIVE (DURING COLLAGE)

SPAR Supermarkets | 11/2018 - 07/2019

CO-OP TRAINING

Technical and Vocational Training Corporation | 2019

Training with Finance management in Accounting Department.

SUMMER TRAINING

UTIT | 2018

Training with Sales and Marketing Department.

Contact

🏠 Riyadh

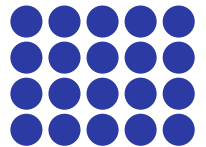
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Skills

Adaptability
Team Player
Microsoft Office
Business
Development



Education

ACCOUNTING

Riyadh College of Technology - 2020

Associate Degree from the Department of Management Technology in the field of Accounting.

Course

2018

BUILDING A LEADER

Leadership institute

60 hours of training in how to lead people and teams.