

Ahmad Ibrahim Al-Fraih

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PROFESSIONAL SUMMARY

Professional Head of Procurement and Strategic Leader, with exceptional experience of +17 years in Procurement Management, Suppliers, and Process Development, and a career path full of achievements, in addition to many technical and soft skills that enable me to carry out tasks with the highest efficiency and lowest cost, I introduce myself as an added value to be part of your professional team and play a decisive role in achieving strategic goals with the highest quality standards and improvement up to the vision.

WORK EXPERIENCE

Saudi Investment Bank

Head of Procurement and Contracts

08/2022 – Until Now

- Executing transition from demand-driven to strategic procurement system through meticulous planning for alignment with market needs and organizational goals.
- Lead procurement team, assigning tasks, evaluating performance, and analyzing strengths and weaknesses to adopt best practices and latest methodologies.
- Revising and updating procurement strategies, policies, and procedures to align with strategic goals and boost efficiency and effectiveness.
- Enhancing the ERP System to bolster procurement strategy, optimize returns via modern tech, and enhance digital processes.
- Addressing team and stakeholder challenges by providing advanced training and innovative solutions to mitigate procurement risks and obstacles.
- Supervising direct contract management, and transition to a fully electronic system for operational accuracy and speed.
- Monitoring suppliers' initial performance, effectiveness, and efficiency, classifying them, and collaborating with government platforms, consultants, and contractors to create efficient supplier mapping.
- Managing efficient procurement budgets, implementing cost-reduction strategies, and achieving financial savings.
- Attracting expertise, developing procurement team, and coordinating cross-functional operations to ensure integration, minimize errors, and optimize performance.
- Operating the latest technologies and added values in procurement, disseminating across departments, and aligning strategic goals with Vision 2030 for digital transformation.

Procurement Manager

10/2018 – 08/2022

- Supervised and guided the direct procurement team and enhanced their skills and work environment to contribute to achieving the company's goals.
- Managed resources and improved purchasing efficiency, which contributed to reducing costs and waste and maintaining financial efficiency
- Communicated and negotiated with suppliers, maintained fruitful relationships, and organized operations to ensure effective and smooth procurement results.
- Improved procurement processes and activities and worked closely with IT Management to take advantage of technological advances and ensure compliance with industry standards and regulatory policies.
- Innovated and developed comprehensive models, documentation, and ordering systems to standardize procedures and simplify workflow across procurement processes, thereby enhancing overall efficiency and effectiveness.

IT Service Desk and Support Manager

10/2013 – 10/2018

Helpdesk Assistant Manager

08/2011 – 09/2013

Helpdesk Supervisor

04/2009 – 08/2011

Network Supervisor

07/2008 – 04/2009

Network Analyst

06/2006 – 07/2008

System Administrator and Computer Operation

10/2005 – 06/2006

EDUCATION

New Horizon 2004
Diploma of **Networks Technology**

Microsoft 2004
Diploma of **Network Operation**

PROFESSIONAL CERTIFICATES

- CIPP (Certified International Procurement Professional).
- CIPM (Certified International Procurement Manager).
- ITIL Certificate.
- A+ Certified (CompTIA).
- 35 PDU's for Completing Project Management (PMP) Training (GISBA).

TRAINING AND COURSES

- Mini MBA Training (GISBA).
- ITG Top Team Performance Management Program.
- Capacity Building Program (Kaizen Institute).

PERSONAL SKILLS

- High Administrative and Organizational Skills.
- Problem Solving and Risk Management.
- Guiding Individuals and Capacity Building.
- Critical and Fact-Based Thinking.
- Supervision and Teamwork.
- Communication, Negotiation, and Persuasion Skills.

TECHNICAL SKILLS

- Modeling Skills and Technical Transformation.
- Technical Support.
- MS Office.

LANGUAGES

- Arabic.
- English.