

RAGHAD MUKHTAR

T E C H N I C A L S U P P O R T

 0501566191

 Raghadasiri.36@gmail.com

 Riyadh

PROFESSIONAL SUMMARY

Motivated to take on any configuring computer systems, diagnosing software problems, providing assistance in person or by phone or email, troubleshooting network problems, and testing new technologies.

SKILLS

- Providing support and assistance
- Management
- Fast learner
- Team work
- Problem-Solving
- Prepare Reports
- Responsibility
- Communication

EXPERIENCE

SAUDI ARAMCO

Training

Department ONSHORE MAINTAIN POTENTIAL PROIECTS
DEPARTMNT

- Entering employee's data in Excel
 - Sending emails to employees.
- 13/6/2021 - 19/8/2021

ALDOOR COMPANY

Technical Support -Tamheer

13/12/2022 - 12/6/2023

- Installing and configuring computer applications and systems
- Respond to customer inquiries and solve their problems.
- Website Translation.
- Technical products marketing
- Entering data
- Training customers on systems cv
- Giving new employees the authority to enter the company's systems and providing them with necessary passwords.
- Performing any other tasks outside the field of technology or technology.

EDUCATION

DIPLOMA OF TECHNOLOGY

Riyadh College of Technology
Diploma degree in Information
Technology- Technical Support

KSA | Riyadh | 2021

LANGUAGES

Arabic
English | Beginner