



# DALAL ALI FALEH M ALSHAHRANI

## INFORMATION SYSTEMS

To be an active member of the organization i am hired at and to exert great effort to achive the desired goals professionally while constantly improving my skills and to aim for self-staisfcation and the satisfaction of my employer



Address:  
Riyadh - Saudia Arabia



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0509498300



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## EXPERIENCE

- 2/2020**  
**12/2020**      ●      **Complains Reception**  
Health Sector Of Wadi Bin Hishpal
- 1/2018**  
**1/2019**      ●      **Assistant Manager**  
Dar Al-Handasah Co -Princess Nourah Univer-  
sity(IT).
- 1/2014**  
**12/2016**      ●      **Data Entry**  
Helth Sector Of Wadi Bin Hishpal
- 1/2012**  
**12/2013**      ●      **Data Entry**  
Literal School -Noor System , At Wadi Bin  
Hishpal For One Yeer

## EDUCATION

- **Diploma Degree**  
Diploma Degree in Information System From  
King Khalid University with GPA 3.58/5.00 (Good)
- 6/2022**  
**9/2022**      ●      **Diploma Degree**  
Diploma Degree in Administrative Assistant from  
Ibn Rushd College with GPA 95 (Excellent)

## COURSES

- **CCNA Cisco Certified Network Administrator.**
- **IAV system devices overview.**
- **Attended the Banner Session - Princess Nourah Univirsity.**
- **Training period at Alrajhi Bank For 3 week.**
- **Administrative discription course.**
- **Modern Secretarial course.**
- **Strategic Management Course.**

## LANGUAGE

