

# WALID ALKEDAIRI

Accountant

**Phone Number:** 0531484844

**Email:** walidalkedairi@gmail.com

**Address:** Saudi Arabia

**LinkedIn :** www.linkedin.com/in/walidalkedairi

---

## SUMMARY

Fresh graduate, Diploma in Accounting, I gained many experiences and skills through my cooperative training such as budgeting, daily entries and posting, and I also have skills in using Microsoft Excel, QuickBooks and CaseWare. I seek to use the experience and skills I have gained to help the organization and strive to achieve its goals in the future.

## EDUCATION

Diploma in Business Administration 'Accounting', average 4.30 out of 5,  
"Institute of Public Administration" (IPA), 2023

## Experiences

**Co-op / Accountant Training**                      **12,2022-2,2023**

**Reanda- Rashid Awaji**

- Casting cross casting
- Matching
- Bank authentication
- Salaries and wages
- Examination of revenues and revenue costs

## COURSES

- Reading Financial Statements (CFI)
- Fundamentals of Accounting (CFI)
- Accounting from scratch (development bridges)
- Skills of the main accountant (Patchouli - Technical and Vocational Training Corporation - Al-Lahid and Al-Yahya Office)

## SKILLS

Technical skills

- Computer
- Microsoft Office
- Microsoft Excel
- Preparing the balance sheet

Soft skills

- Time management
- Speed in completing tasks
- Work collectively or individually
- Problem solving
- High communication skills

## LANGUAGES

Arabic

English