

# Rakan Saud Aljuhani

## Civil engineer

My ambition is to join in a professional work environment that enables me to develop my practical skills and to achieve my living goals and contribute the development of the work that I will work together to achieve common goal

## Work Experience

### ■ Cooperative training at a health center

#### Maintenance Technician

18 weeks

### ■ Meal serving facility

#### Accountant

6 months

## Education

### ■ Diploma degree in technical support

(College of the General Organization for Technical Training in Taif)

Computer Department

GPA: 4.64 out of 5.00

Excellent with second class honors

Graduation Year: 2022

## Courses

- IT Essentials: PC Hardware and Software course
- CCNA Routing and Switching Course
- Information Security Course
- A course entitled "The Culture of Remote Work"
- A course entitled Techniques of digitizing archival documents
- A course entitled "Stress Management at Work"
- Course entitled Towards Fruitful Communication
- Excel spreadsheet program course
- A course entitled Effective Communication with Customers
- A course entitled "Fundamentals of Leadership"
- Self-management course
- Course entitled Malpractice in Banking and Financial Transactions
- A course entitled Basic Principles in Cybersecurity
- CEFR level B1 ( Intensive English Language Program) 600 Hours



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Taif



## Skills

Computer proficiency

Microsoft Office

Work under pressure

Working in a team

Time management

Effective communication

Fast learning

Adaptation and flexibility



## Languages

Arabic

English