



Noor Aljarash



Saudi Arabia, Eastern | +966 54 088 2205 | noorjarash@outlook.com

PROFILE

Dedicated IT Support Specialist with multifunctional experience with software, hardware, networks. Aiming to join a firm that values people and productivity and offers a great challenge to utilize my skills to improve end-user's experience.

EDUCATION

2017 – Jan 2020

Diploma of Computer Network **Institute of Public Administration** **GPA 4.69**

EXPERIENCE

IT / Application Support **Ram Health Care Group** **July 2020 – Present**

- Provide guidance and support for application users to ensure that the hospital information system Service are maintained to the highest possible standard with attainable productivity and efficiency.
- Respond to customer queries on calls / tickets regarding hardware, software, and networking.
- Troubleshoot hardware, OS, Security, and Network Problems and guide users with simple, step-by-step instructions and conduct remote troubleshooting
- Prepare and configure end-users' computers and peripherals and give training for new users on company systems and safe usage of available resources.

CO-OP Trainee **Saudi Aramco** **Oct 2020 – Dec 2020**

COURSES

- CompTIA Network+ / A+ / Security+ Courses
- MCSA Guide to Installing and Configuring Microsoft Windows Server 2012 /R2
- Computer skills - Microsoft Office 2016
- Cyber security Course Udemy
- Ethical hacking SQL Attack injection Udemy
- HTML, CSS, jQuery and Bootstrap Udemy
- Front End Web Development Course Udemy
- Future Seekers Program Misk Academy
"Digital Marketing – Artificial Intelligence – Product Management - Business analytics"

SKILLS

- CCNA / MCSA / ITIL / HTML / JavaScript
- Cisco Certified Network Associate - CCNA 200-125
- Working Knowledge of IT Hardware and Software.
- Written and verbal communication skills
- Ability to diagnose & address application issues.
- Improving customer experience
- English language ★★★★★

Recommendation letter

To whom it may concern.

Noor Al Jarash worked with Staff Development Unit in Saudi Aramco between October and December 2019.

She is reliable, dependable and very resourceful.

Some of the tasks she was directly responsible for include Material conversion using Books Author, Introduction to iWork's Pages, Keynotes and Numbers. While using Books Author, she learnt Books configuration layout, Basic Widgets, and content pages.

Noor also worked directly with the IT and Networking team and was responsible for cabling, switches, routers, access points, servers, cabling plan implementation and the required configuration which included connecting LAN end devices to share and distribute data between employees.

Her contributions to our operations have been outstanding throughout this period.

She did produce a very high volume of work while maintaining excellent standards for quality.

Noor can work on multi-layered tasks and balance multiple projects concurrently. Her strong human relation, verbal and written skills have enabled her to communicate efficiently and relay information in a clear and coherent manner.

She is an outstanding young woman, a delight to work with, a team player with a positive can-do attitude all the way.

I would happily recommend any employer to hire her if the opportunity ever came up within IT/ Networking.

Sincerely,

Adeyemi Ajani
Program Dev & Evaluation Analyst III
Staff Dev Unit (SDU),
Saudi Aramco



Kingdom of Saudi Arabia
Institute of Public Administration



المملكة العربية السعودية
معهد الإدارة العامة

شهادة تخرج Graduation Certificate

The Institute of Public Administration hereby certifies that

NOOR JAAFAR AL JARASH

Has been awarded an Associate Degree in

Computer Networking

With a grade of (EXCELLENT) and a G.P.A of (4.69) out of (5)

Awarded in: 02/01/2020

يشهد معهد الإدارة العامة أن

نور بنت جعفر بن شاكر الجراش

قد حصلت على دبلوم فوق الثانوي في:

شبكات الحاسب الآلي

بتقدير عام (ممتاز) وبمعدل (٤,٦٩) من (٥)

تاريخ التخرج: ١٤٤١/٠٥/٠٧ هـ

المدير العام

د. مشيب بن عايض القحطاني

Director General
Dr. Moshobab A. Alkahtani

نائب المدير العام للتدريب

د. بدر بن شجاع الحرشي

Deputy Director General For Training
Dr. Badar S. Al-Harbi





Cisco Certifications

Noor J Al-Jarash

has successfully completed the Cisco certification exam requirements and is recognized as a

Cisco Certified Network Associate Routing and Switching



Date Certified	2020-Jan-30
Valid Through	2023-Jan-30
Cisco ID No.	CSCO13510105

A handwritten signature in black ink that reads "Chuck Robbins".

Chuck Robbins
Chief Executive Officer
Cisco Systems, Inc.

Validate this certificate's authenticity at
www.cisco.com/go/verifycertificate
Certificate Verification No. 2VPEBGVLWHBQ1VCC



الجامعة السعودية الإلكترونية
SAUDI ELECTRONIC UNIVERSITY
2011-1432

Study Duration Statement

Name	NOOR JAFAR SH AL JARASH		
National ID	1099271221	Student ID	210024840
College	Computing and Informatics	Major	Computer Science
Level	six	Degree	Bachelor
Academic Status	Active	Branch	Dammam-Females

The Deanship of Admission and Student Affairs certifies that the student mentioned above is one of the regular students who is enrolled in the university during the Second Semester 2022-2023 and that the student study at the university during the **Evening time**

This statement was issued upon the student's request without any responsibility upon the university.

Deanship of admission & Students Affairs
Dr. Maysoon Khoja

Stamp



■ Valid for a month from the date of print Print date: 2022/12/21

