

# Bandar Mohammed Binshuayb



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Riyadh



24/06/2001

## Skills

- Organization skill .
- Creative thinking .
- work under pressure .
- Teamwork .
- Fast learning .
- Punctuality .
- Take responsibility.

## Languages

- Arabia ●●●●●
- English ●●●●●

## Career Objective

Joining a professional work environment that allows me to develop my practical skills and contribute to the development of the work environment in which I work and to be an effective and successful member.

## Qualification

### Diploma

- Specialization: Accounting
- Institute of Public Administration
- GPA: 4.15
- Graduation year: 2022

## Experiences

### House of caterer

- Trainee accountant ( 01/2022 – 03/2022 )
- Employee accountant ( 04/2022 – 06/2022 )

### Arco for human resources

- Accountant ( 06-2022 - until now )

## Training Courses

- Tax
- budget management
- Meeting Management

## Technical skills

- Microsoft word ●●●●●
- Microsoft Excel ●●●●●
- Microsoft PowerPoint ●●●●●