

# Curriculum Vitae

<b>Personal Information</b>	
<b>Name</b>	Tareq Khalid H Alshammari
<b>Date Of Birth</b>	1404/04/17
<b>National ID</b>	1022754558
<b>Marital status</b>	Maried
<b>Job</b>	Operations officer in QUARA FINANCE
<b>Nationalty</b>	Saudi
<b>Phone No</b>	+966566404549
<b>sEmail Address</b>	tareq053563@gmail.com
<b>Home Address</b>	Riyadh, Alnadwah

<b>Certificate</b>		
Computer Diploma	Cisco Networking Academy program	2006 - 5 / 3.25

<b>Languages</b>
Arabic Native speaker English - satisfactory

## **Professional Developments**

Advanced Program For Branch Staff during the period from 19 to 30 of July 2008 and passed it with an excellent

Certificate of feelings of professionals awarded in 2013

Training specialized for bank branches staff in 2012

## **Work Experiences**

Transactions banker in Riyadh Bank for six years (2006 to 2012)

Operations manager in Riyadh Bank for four years (2012 to 2016)

Customer service in Alnaifat Company for three months in 2016

ATMs Feeding in Abo Sarhad Company for seven months in 2017

Gold seller and customer service in Malabar Gold and Diamonds Company for seven months in 2017-2018

Projects seller in BLACK BOX for eight months in 2018-2019

Operations officer in QUARA FINANCE from 8/12/2020 till now

## Skills

Computer skills

Collective work

Time management

Self learning

Effective communication and leadership skills

Work under pressure