

# NOURA ALOTAIBI

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 Riyadh, Saudi Arabia



## EDUCATION

- **Accounting Diploma**  
**King Saud University | 2020 - 2022**
  - GBA: 4.79 of 5 with the First Class Honor
- **Bachelor of Geography**  
**King Saud University | 2015 - 2019**
  - Geography - Regional Development
  - GBA: 3.72 of 5



## LANGUAGES

Arabic  
English



## SKILLS

Financial Accounting.  
Auditing Skills.  
Microsoft Office.  
Working with team.  
Communication Skills.  
Time Management.



## WORK EXPERIENCE

- **Auditor (Intern)**  
**Turki Bin Nasser Aldajani CPA Office.**  
01/2022- 04/2022
- **Trainee**  
**King Abdulaziz Science and Technology City.**  
09/2018 -11/2018  
training on:
  - The basics of remote sensing on the ERDAS MAGN program.
  - GIS on the ARCGIS program.



## CERTIFICATES

- Human Resource Management 25 hours 30/09/2019.
- The modern methods of Human Resource Management 4 hours 27/11/2019.
- The program of electronic tables Excel 6 hours 6/11/2018.
- Visual blogging in memory and learning 4 hours 18/10/2018.
- Academic Excellence 4 hours 13/9/2018.
- fast Reading skills 4 hours 10/9/2018.
- Workplace values and ethics 4hours 2/9/2018.
- Skills of dealing with managers 4hours 4/9/2018.
- Zero Day Workshop 8/4/2018.
- Eighth International Conference on Water Resources and the Dry Environment 24/1/2019.
- Critical thinking 4 hours 25/2/2019.
- The use of cloud computing applications in scientific research 11/2/2019.
- Certificate in statistical analysis on the SPSS program 20 hours 9/10 /2016- 27/10/2016.