


# AFRAH ALMAIMOUNI


## ACCOUNTING


### ABOUT ME

I strive for excellence in everything that I do.

### CONTACT

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2021 - MAY

### EDUCATION

- Diploma of Accounting at King Saud University G.P.A of ( 4.14,/5 ).
- Bachelor's of Accounting at Arab Open University ( 2022-2024 ).

### EXPERIENCE

2021- JAN - AUG

#### MINISTRY OF FINANCE - INTERN

- *(Direct Cost - indirect Cost )*.
- *Revenue estimated ( 2022-2023 )*.
- *(Estimated revenue - Actual)*.
- *Estimated Budget (2023)*.
- *Closing revenues (2021)*.
- *Revenue targets (2023)*.
- *Auditing Annual financial statements (2020)*.
- *Working on Comparable (Revenue - expenses)*.

2021- NOV -2022-FEB

#### office Accountants consultants - Auditor - Administrative.

- *Balance Sheet.*
- *Audit Report.*
- *HR*

2022- MARCH - PRESENT

#### Saudi Squash Federation (Ministry of Sport) - Accounting - Administrative.

- *Sports activities budget and expenses.*
- *Financial reports (monthly - yearly).*
- *(Estimated - Actual)*.
- *Work in the Saudi Games 2022.*
- *Strategy for the Saudi Squash Federation.*
- *Social media.*

### SKILLS

- SMACC 
- Excel 
- Word 
- Access 

### SOFT SKILLS

- *Teamwork.*
- *Leadership.*
- *Management.*

### CERTIFICATES

- *Membership at SOCPA.*
- *forensic accounting at General Court of Audit.*
- *Financial analysis at Udemy.*
- *Accounting at Unctad.*