

# Dema Al-Rasheed

☎ +966547264192

✉ demahhamad99@gmail.com

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## Personal Bio

Working in a distinguished work environment with the aim of developing my administrative skills, gaining technical expertise and harnessing what I possess of a strong sense of responsibility, dedication to work and strong motivation to work and take advantages of the qualifications and skills that I obtained through my academic achievement in the service of developing your work.

## Career

- Training for 6 months at the College of Technology.
- Work for 8 months as a manager assistant.

## Language

- Arabic.
- English (intermediate).

## Education




Diploma in human resource management

- Princess Noura University.
- 2018-2020
- Grade and G.P.A of 4.47 out of 5.

## Professional skills

- Teamwork.
- Planning.
- Creative and productive thinking

## Personal skills

Microsoft Office	
Communication skill	
Decision making	
Organizing events	