

Amira Abdullah Alharbi

Mobile: +966 554116707 amira.harbi@hotmail.com

Profile overview

- 14 years' of experience in Life & Medical insurance.
 - Now Risk Analyst with two years' experience in knowledge on risk analysis, accurate preparation of corporate documents and implementation of policies for the organization.
 - An expert who specializes in Risk Management & Compliance.
 - A broad understanding of all specific insurance products
 - Sound knowledge of various risk analysis techniques & management
 - Methods review documentation to determine their compliance with risk.
 - Control Risk Self - Assessment & Threat Analysis to prepare accurate reports.
 - Active member in number of executive committees based on business needs.
 - Clear understanding of KSA Regulations
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- ✓ SAMA (Saudi Central Bank)
 - ✓ CCHI (Council Cooperative Health Insurance)
 - ✓ MOL (Saudi Ministry of Labor and Social Development)
 - ✓ GOSI (General Organization for Social Insurance)

Educations

2022 - Present
Bachelor's Degree
Cyber Security
Digital College
KSA - Riyadh

2005 - Diploma Degree
Administration Network & Internet
Imam Mohamed bin Saud University
KSA - Riyadh

Skills

- Skilled in communication (verbal and written)
- Attention to detail
- Ability to work under pressure with multi tasks

- Well knowledge to Microsoft Office package application.
- Teamwork & Time management

Experience

National Center for the Prevention & Control of Plant Pests & Animal Diseases (Waqaa), It belongs to the Ministry of Environment, Water & Agriculture.
(From June 2022 - Until Now)

As Risk advisor.

Main Responsibilities:

- Analyzing the financial statements of international companies.
- Establishing regulations and policies.

Madareg Company

(From Feb 2022 - Until Now)

As Financial Analyst.

Main Responsibilities:

- Company risk analysis.
- Losing insurance companies analysis.
- Conducting a study to raise the company's capital.

Walaa Cooperative Insurance Company

(From MAR 2020 until NOV 2020)

As Assistant Risk & Compliance.

MetLife AIG ANB Cooperative Insurance Company

(From OCT 2017 until FEB 2020)

As Assistant Risk Management Internal.

(SAICO) Insurance Company

(From APR 2015 until SEP 2016)

As Medical network supervisor in the Medical Department.

Medivisa Company (TPA of Medgulf Company)

(From FEB 2014 until MAR 2015)

As Costumer Care Officer in Costumer Care Department.

(SMCH) Specialized Medical Center Hospital

From OCT 2011 until DEC 2013)

As CAD Officer in Credit Authorization Department.

(Alico) American Life Insurance Company.

(From OCT 2007 until MAR 2008)

As Insurance Consultant in Sales Department.

Human Rights Organization
(From APR 2006 until SEP 2006)
As IT Officer in IT Department.

Certificates

LOMA – FLMI
IFCE

Trainings

RMP
Cyber Security Awareness.
Smart Work Ethics. Insurance Market.
Mixed Work Environment Ethics.
Health Insurance.
Overview of Insurance Types.
Property Insurance.
Fraud Detection & Prevention in Insurance.
Basics of risk management.
Our Code of Conduct.
Anti-Bribery & Corruption (Targeted).
Anti-Money Laundering for Insurance Companies.
Preventing Fraud in the Insurance Industry.
Primer on Information Lifecycle Management.
Trainings Information Security Mission: Social Media Security.
Information Security Mission: Malicious Downloads.
Information Security Mission: Social Engineering.
Information Security Mission: Mobil Security.
Information Security Mission: Passwords.
Information Security Mission: Email.
Performance Management Good Practice.
Medical Terminology.
Extraordinary Customer Service (EOCS).
Life insurance programs by Alico Company.