

 Saudi
 Saudi Arabia, Riyadh
 26-04-1998
 female
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PROFILE

A highly organized and hard working individual looking for a challenging role in a reputable organization to utilize my skills for the growth of the organization as well as to enhance my knowledge of new and emerging trends in customer service

EDUCATION

2017 → 2020 Diploma degree in IT Technical support
International Technical Female College

Work experience

11-2020 → present Manage large amounts of incoming calls in a timely manner, Determining customer needs, clarifying information, and providing available solutions or alternatives, Follow the professional calling protocol.
Call Center Company
Call center

PERSONAL SKILLS

- ✓ Networking, negotiating, and problem-solving skills
- ✓ Able to work on my initiative or as part of a team
- ✓ Excellent conceptual and analytical skills
- ✓ Managing tasks and problem-solving skills
- ✓ Detail oriented, strong organization and a high degree of accuracy
- ✓ Analysis and Decision-Making skills

SOFTWARESKILLS

Microsoft Power Point
Microsoft Word
Microsoft excel

LANGUAGES

English
Arabic