

Methail Al-hazza

methailalhazza@gmail.com | 053 832 1333 | DAMMAM, Eastern Province

PROFESSIONAL SUMMARY

A resolute individual seeking a professional job opportunity to gain experience of science in Finance, to obtain a challenging and growing position, where I can sharpen my knowledge and improve my practical and personal skills.

EXPERINCES

ARAMCO, King Abdulaziz Center for World Culture (Ithra). Dhahran
Volunteering | 12/2021 - 07/2022

- Working with partial participation with the crowd management team.

Eastern Province Municipality. Dammam
Finance Intern | 06/2021 - 07/2021

- Performed Trained for total of 120 contact hours.
- In charge of writing responses to commercial letters.
- Utilized Excel skills in working on expected investment sites.
- Assisted colleagues by providing list of free training websites.
- Attended training session on spending efficiency.

CERTIFICATIONS

- Economics for Capital Markets, Corporate Finance Institute - 3 hours Oct26:2021.
- Advanced electronic accounting applications on SMACC accounting system, Arab Sea Information Systems-10hours 6: Oct2021.
- Tools, techniques and financial analysis, technical and vocational training corporation -15 hours: Jul2021.
- The Skill of Managing Community and Financial Development, Social Development Bank -Mar2021.
- Retail Banking Foundations Course, Advanced Collage -12 hours: Mar2021.
- How to Obtain Financing for Entrepreneurial Projects -Apr2020.
- Fundamentals and Principles of Financial Accounting, - Jun2020.
- Corporate Happiness, Academy of Learning -2 hours: Jul2020.

SKILLS

- Analytical, confident, and proactive thinker
- Creativity and passion to succeed
- Strong communication skills
- Sense of urgency when required
- Independent worker and self-starter, always striving to go extra mile to deliver excellent performance
- Resilient team player
- Microsoft Office proficiency

EDUCATION

Imam Abdulrahman Bin Faisal University

Dammam

Expected in 02/2022

Advanced Diploma: Business Administration- Finance