

# REEM NOURI AHMAD

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## PROFILE

I AM SEEKING AN OPPORTUNITY WHERE I CAN EXPAND MY KNOWLEDGE AND SKILLS AND ACHIEVE THE GOALS OF THE ORGANIZATION.

## EDUCATION

ENGLISH DIPLOMA FROM AZZARQAA ACADEMY

## LANGUAGES

- ARABIC: 10/10
- ENGLISH: 7/10

## EXPERIENCE

(2016-2018): ABDULAZIZ OFFICE, FOR CUSTOMS CLEARANCE

## COURSES

- INFORMATION SECURITY
- COMMUNICATION SKILLS
- THE ART OF ACHIEVING GOALS
- HUMAN RESOURCES
- EXECUTIVE SECRETICAL SERIES
- FUNCTIONAL SKILLS
- DEALING IN THE WORK ENVIRONMENT
- WRITING REPORTS SKILLS FOR NON-MANAGERS
- HOW TO DEFINE CUSTOMERS PERSONALITIES
- BASICS OF VOLUNTEERING
- CRISIS MANAGEMENT CONSULTING AND SERVICES

## SKILLS

- SELF DEVELOPMENT IN WORK ENVIRONMENT
  - THE BEST USE OF THE AVAILABLE RESOURCES
  - TIME MANAGEMENT
  - COMMUNICATION SKILLS
  - TEAMWORKING
  - WORK UNDER PRESSURE
  - FAST LEARNER
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