Abdulaziz XXXXXX

Saudi Arabia – Riyadh · +966 **5XXXXXXXX**

**XXXXX@gmail.com**

Resume Example by:

3ziz.com

# PROFILE

Dedicated customer service representative with over 5 years of professional experience. Eager to join XXXXXXXXXXXXXXXXXX Inc. to offer customized solutions, identify sales opportunities, and provide exceptional service to customers.

# EDUCATION

## OCT 2021 – SEP 2025

**Bachelor of International Relations, King Salman university** – RIYADH

## GPA 3.41 of 4

**EXPERIENCE**

**MAY 2015– AUG 2019**

**Communication Specialist,** Saudi Journalist Association.

* Writing press releases.
* Maintaining relationships with media outlets.
* Managing their organization's social media presence.
* Handling media requests for information.

# SKILLS & LANGUAGE

* Understand spoken information. (Excellent)
* Speak clearly so listeners can understand. (Very good)
* Listen to others and ask questions. (Excellent)
* English Language. (Excellent)
* Write clearly so other people can understand. (Excellent)
* Understand written information. (Very good)
* Read and understand work-related materials. (Very good)

# CERTIFICATES

* Conducted communication program workshops certificate.
* Working within a team workshop certificate.
* Have five years of paid, full-time public relations experience or five years experience as a teacher or administrator at an accredited college or university.
* Pass both written and oral examinations.
* Public Speaking Training: Create Compelling Speeches & Presentations